



VERNON POLICE DEPARTMENT

APPLICATION INSTRUCTIONS

Peddlers, Hawkers, Solicitors, Canvassers & Salesmen Town Ordinance #188

Permits are issued to persons, not to companies or businesses; **each individual** engaged in such activities must obtain a permit. This is defined to mean the seller, anyone accompanying the seller, driver, or handling money. Stationary vendors must also have permission from the property owner and must comply with all applicable zoning regulations. Contact the Town of Vernon Building Department, (860) 870-3650, to verify your compliance. By signing the application you are acknowledging that you will comply with all applicable zoning regulations. Permits are valid for one year from date of issue.

Complete the Application fully to avoid any delays in processing. Note that the completed Application must be **signed in the presence of a Notary. Allow at least ten business days for processing.**

Copies of the following documentation must be presented at the time the application is submitted:

- Proof of Legal Residency (Birth Certificate *or* Naturalization Certificate *or* INS Resident Card)
- Driver's License or State Identification Card
- Connecticut Sales Tax Certificate
- Food vendors must provide a copy of a valid permit or license from the North Central District Health Department
- Home improvement contractors must provide a copy of a valid registration certificate from the Connecticut Department of Consumer Protection
- Veterans of Wartime Service eligible for a waiver of fees pursuant to §21-37 of the Connecticut General Statutes must provide a copy of their DD-214.

Anyone convicted of a Felony will be denied a permit.

Submit the completed application to the Vernon Police Department Records unit along with photocopies of the required documents. There is a **\$20.00 Application Fee** and a **\$5.00 Credential Fee** due at the time of application. These two fees must be paid by **separate bank checks or money orders** made payable to the **Town of Vernon** (*personal checks not accepted*). In the event that a permit is denied, the \$5.00 Credential Fee will be returned to the applicant. The Application Fee is non-refundable. If a self-addressed, stamped envelope is included, the permit will be mailed when approved.

PLEASE NOTE: Additional approval is required for vendors who wish to do business at **certain "Community Events"** as designated by the Town Council (Ordinance # 237). Approval must be obtained from the Town Administrator or designee. Contact the Town Administration at 14 Park Place, Vernon, CT. or by phone at (860) 870-3600 for further details

(Revised 04/2018)

PERSONS REQUIRING CREDENTIALS DEFINED

Definitions:

A “Canvasser” or “Solicitor” is defined as any individual whether resident of the Town of Vernon or not, taking or attempting to take orders from anyone on the premises of a house, apartment, trailer, or other place of residence for the sale of goods, wares, merchandise, including articles of food or other personal property of any nature whatsoever for future delivery, or for services to be performed in the future, whether or not such individual shall carry or expose for sale a sample of the subject of such sale, or whether he is collecting advance payments on such sales or not.

A “Hawker” or “Peddler” means any person, whether principal or agent, who goes from town to town or from place to place in the same town selling or bartering, or carrying for sale or barter or exposing therefor any goods, wares, merchandise, including articles of food, either on foot or from any animal or vehicle.

An “Itinerant Vendor” is defined as any person, whether a principal or agent, who engages in a temporary or transient business in this State either in one locality or in traveling from place to place selling goods, wares, merchandise, or conducting any close-out sale and who for purpose of carrying out such business or sale hires, leases or occupies any building or structure for the exhibition and sale of such goods, wares, and merchandise, temporary or transient business meaning and including and exhibition and sale of goods, wares, or merchandise which is carried on in any tent, booth, building or other structure, unless such place is open for business hours at least nine (9) months in each year.

A “Salesman” is any person who shall sell or expose for sale, or solicit orders for any articles of food, or any goods, wares, merchandise, materials or services, or solicit for any contracts within the Town of Vernon to or from anyone on the premises of a house, apartment, trailer, or other place of residence, and shall include canvassers, solicitors, hawkers, peddlers, and itinerant vendors as above defined.